



## Student 1:1 Chromebook Agreement

Name:	SCHOOL:
Student ID:	<b>SAMPLE - SAMPLE</b>
Parent / Guardian:	
Equipment Brand:	

Date Loaned: \_\_\_\_\_

Date Returned: \_\_\_\_\_

The use of a Chromebook is a privilege extended to students for use inside and outside of school. All devices are the property of the Wappingers Central School District and are loaned to the students for the 2023-24 school year. With this privilege comes responsibility and, as a condition of use, students and parents/guardians must sign this Contract, Permission and Acknowledgement form, and agree to comply with all of the following:

- All users of Wappingers Central School District network and equipment must comply at all times with the district's Internet Safety Regulation Policy #4526.1/R, Computer Use in Instruction Policy #8330, and Use of Computers and Networked Information Resources Regulation (Acceptable Use Policy) #4526-E.
- Students will use Chromebooks in the classroom when instructed to do so by a teacher.
- Chromebooks will be fully charged at home for the start of the school day.
- Inappropriate media may not be used as a background on your device. For example, language or images that advocate violence, use of weapons, alcohol, drugs, depict lewd, obscene and/or sexual content, or any other inappropriate symbols/images/pictures will result in disciplinary consequence.
- Chromebooks must remain free of any writing or drawings on the surface of the device.
- Chromebooks must never be left unsupervised.
- Power cords and adapters should be left at home.
- Check to make sure nothing is placed in-between the keyboard and screen when the Chromebook is shut.
- Chromebook screens may be cleaned with a soft, dry cloth, but never with any harsh chemicals or rough material that could damage the screen.
- Web browsing is for educational/school purposes only. Whenever a student logs into any Chromebook with his or her Wappingers Central School District G Suite account, it will be web filtered and monitored by Wappingers Central School District cloud filtering system.
- Sound must be muted at all times at school unless permission is obtained from the teacher for instructional purposes. Headphones may be used with teacher approval.
- In your classroom, carry your Chromebook with the lid closed using two hands.
- Never throw, slide, drop or press down hard on your Chromebook.
- No food or drinks are allowed near the Chromebook.
- Cyberbullying is strictly prohibited. Such conduct will not be tolerated and appropriate disciplinary action will be taken immediately by school/district administration.

## Portable Device Damage

Students and families are not responsible for any costs associated with repairs under the Manufacturer's Warranty. Repairs include, but are not limited to:

- Battery not holding a charge
- Device will not boot or start the operating system
- Screen will not illuminate due to failure (damaged or cracked screens not included)
- Trackpad or keyboard not working (damaged or missing keys not included)

## Damaged Equipment

We understand that accidents happen. After investigation by Wappingers Administration, if the device is determined to be intentionally or negligently damaged by the student, the student may be subject to discipline and/or cost of the repair or replacement.

**The district does offer an annual insurance policy for each device. Please see included flyer for additional information.**

Please note that the following is the average repair cost for parts/labor without insurance.

Service	Price
Motherboard	\$149.00
Battery	\$99.00
Palm rest/Keyboard	\$99.00
LCD Cable	\$89.00
Display Bezel	\$69.00
Bottom Cover	\$69.00
Webcam	\$69.00
Cable Reseat	\$69.00
Charging Port Repair	\$69.00
Left Hinge	\$69.00
Right Hinge	\$69.00
Headphone Jack Repair	\$69.00
I/O Board	\$69.00
Display Screen (non-touch)	\$89.00
Display Screen (touch)	\$149.00
Operating System Restore	\$69.00
Speakers	\$69.00
Top cover	\$69.00
Replacement Case (not covered by insurance)	\$30.00

## Lost Equipment

If equipment is lost, a student or parent must report it to the school immediately. Students can let a teacher or administrator know and the staff member will assist him/her. The circumstances of each

situation involving lost equipment will be investigated individually. Students/families may be billed for the lost equipment. Lost equipment is not covered by insurance.

### **Stolen Equipment**

If equipment is stolen, a police report must be filed and a copy of the report must be provided to the school by the student or parent in a timely manner. If there is not clear evidence of theft, or the equipment has been lost due to student negligence, the student and parent will be responsible for the full cost of replacing the item(s). Failure to report the theft to the proper staff and follow the proper filing procedure may result in a bill for full replacement cost to the student.

### **Reporting Procedures**

Damaged, lost or stolen equipment should be reported and taken to the school as soon as possible. The Learning Technology Department will be contacted and an investigation will be initiated. A temporary device will be provided whenever possible and appropriate.

### **Sanctions for Violations**

Any activity that violates the Acceptable Use Policy and/or the 1:1 Chromebook Agreement should be reported to a school administrator. Disciplinary action, if any, for the students and the other users shall be consistent with the district's standard policies and procedures.

Violations of the policy can constitute cause for revocation of access privileges, suspension of access to the district's electronic resources, and other school disciplinary action, and/or other appropriate legal or criminal action including restitution, if appropriate.

The Borrower (named above) has been provided with the loan of Technology Equipment (listed above) by Wappingers Central School District (the District) for the purpose of providing a tool for the educational use of the Borrower.

- The borrower understands that portable devices issued by the Wappingers Central School District (Chromebooks, Wireless Hot Spots, Chargers, Tablets, etc.) to the student are still owned by the Wappingers Central School District.
- The borrower understands that they must return the equipment at the end of the school year, upon exiting the district, or transitioning to another building. All loaned items shall be returned promptly and in good working condition by the due date. This agreement may be rescinded at any time at the discretion of the District or the school principal.
- The Borrower accepts responsibility for the equipment while it is in the Borrower's possession. The Borrower agrees to use an appropriate method of transporting the equipment and also agrees to keep the equipment secure at all times. Damage, loss or theft will be promptly reported to the District Technology Department.
- This equipment is to be used for educational purposes by Borrower for whom the device was assigned using only their district account.
- The borrow understands that this device is equipped with district-managed web filtering and geo-locating software and that the borrower will not attempt to alter or circumvent this software in any way.

- The Borrower must have a signed Acceptable Use Policy on file with the District and agrees to comply with all sections of the Policy.
- The Borrower shall not attempt to upgrade, open, or make unauthorized hardware modifications to any equipment.
- The Borrower shall not attempt to remove the protective cover, put decals on the cover, or write on the cover for any reason.
- By the signatures below, the Borrower indicates intent to use this equipment for purposes of facilitation of the educational program of the District. The undersigned agree that this property will be treated with care, with the understanding that the Parent or Guardian will be fully responsible for any costs associated with damage, loss, or theft.

Parent / Guardian Signature:	
Print Name:	Date:
Student Signature:	
Print Name:	Date:
District Representatives Initials:	